ASSOCIATED BARBER COLLEGE

Teaching Time-Honored Traditions in Barbering

2026

(January 1- December 31, 2025)

Annual Campus Safety and Security Statistics and Security Policies – The Cleary Act

ANNUAL CAMPUS SECURITY POLICY

Associated Barber College Of San Diego
1333 5th Avenue:
San Diego, CA 92101
(619)-234-7703
www.associatedbarbercollege.edu

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Introduction

Associated Barber College Of San Diego Overview

Associated Barber College of San Diego ("ABCSD" or "College") is located at 1333, 1315, 1311, 1301, 5th Avenue, San Diego, California 92101. ABCSD is committed to providing a safe and secure environment that supports students, faculty, and staff in achieving their educational goals.

The College participates in Title IV programs and, effective October 1, 2026, is required to publicly disclose its Annual Safety and Security Report (ASSR). The enclosed ASSR information covers the three calendar years 2023, 2024, and 2025. ABCSD strives to maintain an environment that is proactive in protecting the entire campus community.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the "Clery Act") is a federal law that requires institutions participating in Federal Student Financial Assistance programs to report crime and fire statistics from the prior three years to the U.S. Department of Education. These statistics encompass incidents that occur on campus and in surrounding areas. To comply with the Clery Act, ABCSD provides the following information:

- By October 1, 2026, the Campus Safety Survey Administration (CSSA**)** will compile annual statistical data collected by the San Diego Police Department.
- These statistics will be submitted to the U.S. Department of Education's survey, which the Office of Postsecondary Education will publish on the Campus Safety and Security Statistics website and College Navigator.
- Data collection is authorized by §485(f) of the Higher Education Act of 1965, as amended (20 U.S.C. §1092(f)) and 34 C.F.R. §§668.46(c) and 668.49.

The ASSR also includes:

- Disclosure of ABCSD's Security Policy
- Guidance on prompt crime reporting

This information is available:

- Electronically on ABCSD's website www.associatedbarbercollege.edu
- In paper form, upon request, for students, parents, administrative staff, faculty, and the public

Campus Security Contact Information:

- **Joseph Roccoforte** –Owner/School Director | info@associatedbarbercollege.edu
- **Michelle Roccoforte** – Associate Director/Title IX Coordinator/Campus Safety/Survey Administrator | associatedirector@associatedbarbercollege.edu

Facility

Campus Location – Hotel Sanford

ABCSD leases four designated spaces on the ground floor of the Hotel Sanford, a 130-room retirement complex owned and managed by the San Diego Housing Commission. The leased spaces are located at **1301, 1311, 1315, and 1333 5th Avenue, San Diego, California 92101**, and are collectively recognized as a **single campus**.

- **Practical Training Floors:** 1333 and 1315 5th Avenue
- **Theory Classrooms:** 1311 5th Avenue
- **Administrative Office:** 1301 5th Avenue

All four facilities are located within the same building, which spans an entire city block on 5th Avenue in downtown San Diego.

Annual Security Report

Security Policy

Associated Barber College of San Diego (ABCSD) prepares this report in compliance with the Clery Act. Students, parents, and staff can access the full report on the College's website at www.associatedbarbercollege.edu. A complete copy is also available from the Campus Safety Coordinator/Campus Security Survey Administrator:

Michelle Roccoforte – Associate Director/Title IX Coordinator/Campus Safety/Survey Administrator | Phone: (619) 234-7703 | associatedirector@associatedbarbercollege.edu

Campus crime, arrest, and referral statistics include those reported to the San Diego Police Department. ABCSD has one campus location and does not provide campus housing. The College does not employ its own police staff; therefore, local law enforcement has full authority to arrest on the ABCSD campus.

Upon written request, ABCSD will disclose to the alleged victim of any crime of violence or non-forcible sex offense the results of any disciplinary hearing conducted by the College against a student who is the alleged perpetrator.

Each year, by October 1, ABCSD compiles and disseminates a crime statistics report to the U.S. Department of Education. The Campus Safety Coordinator collects crime data from the San Diego Police Department and surrounding campus areas for inclusion in this annual report.

Newly enrolled students receive all Consumer Disclosures, including campus safety and security policies and statistics. New staff and faculty members receive a copy of the policy during their New Hire Orientation.

Annual Security Report Overview

The Annual Safety and Security Report (ASSR) provides crime statistics and information about campus safety at ABCSD. Federal law requires ABCSD to disclose statistics on certain criminal offenses that occur on or adjacent to campus.

This report includes three years of data (2022, 2023, 2024) for specified offenses that occurred:

- On campus, including College-owned or controlled property such as parking lots.
- On adjacent public property, including streets, sidewalks, and thoroughfares accessible from campus.

Annual Distribution of the ASSR

By **October 1st of each year**, ABCSD distributes its Campus Safety and Security Report (ASSR) in writing to all students, employees, faculty, and contractors. Students who enroll and employees who are hired after this date will also receive the report.

Pastoral and Professional Counselors

ABCSD does not have pastoral or professional counselors. If counseling is needed, ABCSD encourages students to select a therapist from the Psychology Today website, www.psychologytoday.com

Housing

ABCSD does not provide on-campus housing or security for residential facilities.

Residence Halls and Student Organizations

ABCSD does not maintain residence halls and does not recognize student organizations that own or control off-campus property.

Athletics – EADA Report

ABCSD does not maintain an athletics department.

Daily Crime Log

Although ABCSD does not employ a campus security department, a crime log is maintained by the Chief Academic Officer.

Fire Log

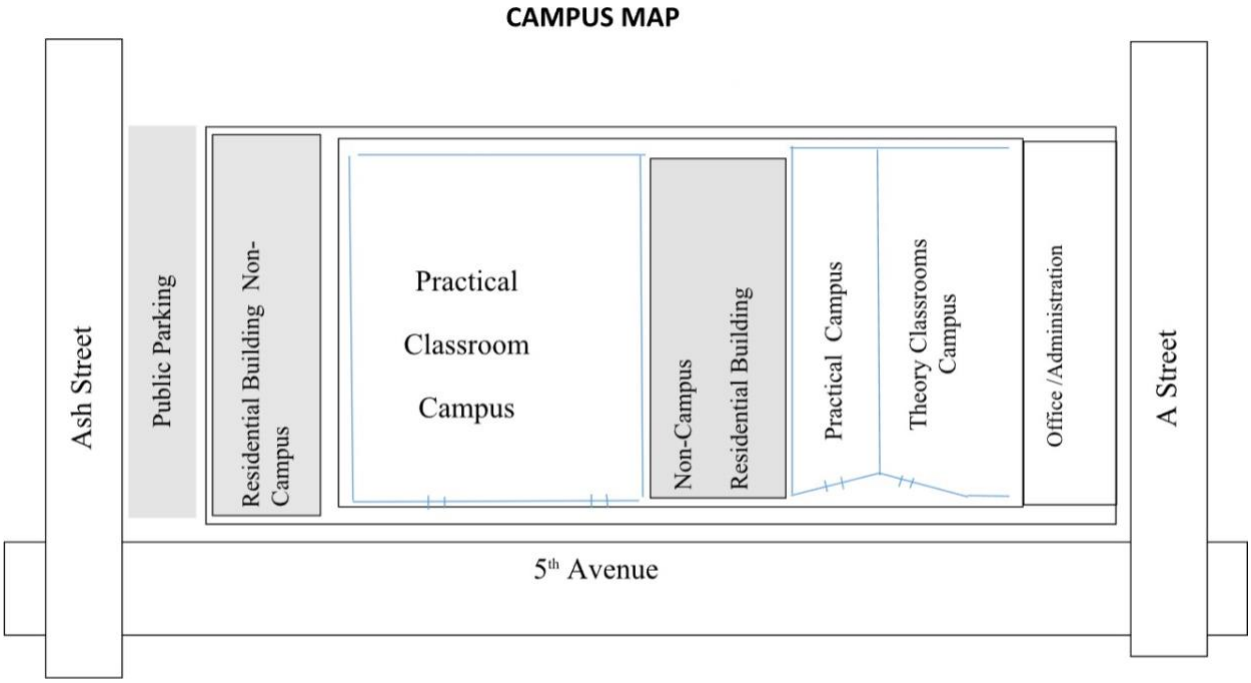
ABCSD does not operate residential facilities and therefore does not maintain a fire log.

Externship Sites and Clinical Facilities

ABCSD does not operate externship programs and does not officially recognize student externship organizations that own or control off-campus property.

Map with Clery Boundaries and Geography

For Clery geography boundaries purposes, ABCSD is responsible for reporting statistics for crime for its contiguous geographic property owned by the College. The boundaries outlined below represent the areas established as part of the ABCSD campus, which includes the shared parking lot adjacent to the business. ABCSD has control of the property based on students' access and use of the facility, including some public property, such as the parking lot located in front, to the side, and at the rear of the facility.



Availability for Review

ABCSD maintains a Daily Crime Log that is publicly available for review upon request to the Chief Academic Officer.

- The log includes the nature, date, time, and general location of each crime occurring within the College's Clery geography, along with the disposition of the complaint (if known).
- Entries are updated within two days of receiving a report.
- The most recent 60 days of log entries are available for public inspection during regular business hours.
- Entries older than 60 days are available within two business days of a request.

Key Topics Covered in This Report

In addition to crime statistics, the ASSR includes:

- Emergency response procedures, timely warnings, and notification processes.
- Definitions of criminal offenses under state and federal law.
- ABCSD's Drug and Alcohol Abuse Prevention Policies.
- Title IX policies and procedures.
- Prohibited items on campus.
- Title IX sexual harassment, sexual and relationship violence prevention programming.
- Safety-oriented policies, procedures, training, and prevention programs.
- Map of ABCSD's Clery geography boundaries.

Clery Act Crime Statistics

Associated Barber College Of San Diego

(Reported in compliance with the Clery Act)

CRIMINAL OFFENSES	Total Occurrences - On-Campus Property			Total Occurrences –Public Property Adjacent to the building is the sidewalk, street, and sidewalk directly in front of the building		
	2023	**2024**	**2025**	**2023**	**2024**	**2025**
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0
Robbery	0	0	0	3	0	0
Aggravated assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	2	0	0
Arson	0	0	0	0	0	0
Hazing Incidents	N/A	N/A	0	N/A	N/A	0

HATE CRIMES – ON CAMPUS – (Category of Bias for Crimes)								
2025	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/Damage Vandalism of Property	0	0	0	0	0	0	0	0
Hazing Incidents	0	0	0	0	0	0	0	0

HATE CRIMES – ON CAMPUS – (Category of Bias for Crimes)								
2024	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/Damage Vandalism of Property	0	0	0	0	0	0	0	0

HATE CRIMES – ON CAMPUS – (Category of Bias for Crimes)								
2023	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/Damage Vandalism of Property	0	0	0	0	0	0	0	0

HATE CRIMES – Criminal Offenses – (Category of Bias for Crimes)								
2025	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Hazing Incidents	0	0	0	0	0	0	0	0

HATE CRIMES – Criminal Offenses – (Category of Bias for Crimes)								
2024	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/Damage Vandalism of Property	0	0	0	0	0	0	0	0

HATE CRIMES – Criminal Offenses – (Category of Bias for Crimes)								
2023	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/Damage Vandalism of Property	0	0	0	0	0	0	0	0

HATE CRIMES – Public Property – (Category of Bias for Crimes)								
2025	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/Damage Vandalism ofProperty	0	0	0	0	0	0	0	0
Hazing Incidents	0	0	0	0	0	0	0	0

HATE CRIMES – Public Property – (Category of Bias for Crimes)								
2024	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0

Destruction/Damage Vandalism of Property	0	0	0	0	0	0	0	0

HATE CRIMES – Public Property – (Category of Bias for Crimes)								
2023	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/Damage Vandalism of Property	0	0	0	0	0	0	0	0

VAWA OFFENSES – ON CAMPUS			
	2023	2024	2025
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking (includes Cyber-Stalking)	0	0	0

VAWA OFFENSES – PUBLIC PROPERTY			
	2023	2024	2025
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking (includes Cyber-Stalking)	0	0	0

VAWA OFFENSES – REPORTED BY LOCAL POLICE			
	2023	2024	2025
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking (includes Cyber-Stalking)	0	0	0

ARRESTS – ON CAMPUS			
	2023	2024	2025
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

ARRESTS – PUBLIC PROPERTY			
	2023	2024	2025
Weapons: carrying, possessing, etc.	1	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

DISCIPLINARY ACTIONS ON CAMPUS			
	2023	2024	2025
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

DISCIPLINARY ACTIONS – PUBLIC PROPERTY			
	2023	2024	2025
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

UNFOUNDED CRIMES			
	2023	2024	2025
	0	0	0

Timely Warning and Emergency Notification

Timely Warning

Students and employees are encouraged to promptly report all criminal acts, suspicious activities, or emergencies to school personnel and the appropriate law enforcement agencies. Reports may be filed on a voluntary and confidential basis for inclusion in the annual disclosure of crime statistics by contacting:

Michelle Roccoforte – Associate Director/Title IX Coordinator/Campus Safety/Survey Administrator | Phone: (619) 234-7703 | associatedirector@associatedbarbercollege.edu

The College will issue timely warnings to the campus community for Clery Act crimes against persons or property, or dangers that occur on or immediately adjacent to campus. An assessment will be conducted to determine whether campus notification is needed. Notifications may be issued via email, text message, and phone calls.

Hate Crimes

ABCSD does not condone violence or hate crimes of any kind. The College is committed to safeguarding the rights guaranteed under the U.S. Constitution regardless of ethnicity, national origin, religion, gender, sexual identity, disability, or political/religious beliefs.

Reporting Campus Incidents and Crimes

Emergencies: Call 911 immediately.

Non-Emergencies: Call the San Diego Police Department at (619) 531-2000.

Campus Contacts:

- Joseph Roccoforte – Owner/School Director | Phone: (858) 688-5988
- Michelle Roccoforte – Associate Director/Title IX Coordinator/Campus Safety/Survey Administrator | Phone: (619) 234-7703

Confidential Reporting of Crimes

ABCSD encourages anyone who witnesses or experiences a crime to report it. In some instances, victims or witnesses may choose to report an incident confidentially.

Confidential reports enable the College to include the incident in its annual disclosure of crime statistics without disclosing the identity of the reporter.

Confidential reports may be made directly to:

- **Joseph Roccoforte**, Owner/School Director
- **Michelle Roccoforte,** Associate Director/Title IX Coordinator/Campus Safety/Survey Administrator

While the College will honor requests for confidentiality to the extent permitted by law, reporters should understand that certain disclosures (such as child abuse or immediate threats to safety) may require further action.

Campus Law Enforcement

ABCSD does not maintain a campus security department.

The College does not have a Memorandum of Understanding (MOU) with the San Diego Police Department.

All crimes are referred to the San Diego Police Department.

Working Relationship with Local Law Enforcement

ABCSD does not employ sworn law enforcement officers or security personnel. All crimes occurring on or adjacent to campus are reported to the San Diego Police Department, which has full law enforcement authority, including the power to arrest.

While ABCSD does not maintain a formal Memorandum of Understanding (MOU) with the San Diego Police Department, the College maintains an active working relationship with local police. Campus officials cooperate fully with law enforcement in responding to and investigating reported crimes. When requested, the College provides access to facilities, records, and witnesses to assist with official investigations.

Daily Crime Log

The College maintains a Daily Crime Log, available for public review upon request from the:

- Associate Director/Title IX Coordinator/Campus Safety/Survey Administrator (Michelle Roccoforte)

The log includes the nature, date, time, and general location of each crime reported within the College's Clery geography and is updated within two business days of receiving a report. Logs are available for inspection during regular business hours.

Emergency Response and Evacuation

Confirmation of an Emergency

The Campus Safety Coordinator will confirm emergencies or dangerous situations involving an immediate threat to health or safety on campus and determine whether the threat is credible. Regardless of credibility, students and employees will be notified.

Notification

If a significant emergency or dangerous situation exists, the College will:

- Determine the content of the notification.
- Notify the campus community without delay.
- Communicate through phone, email, and text message.
  Notifications may first be issued to those in the immediate area of the threat.

Authorized Notifiers:

- **Joseph Roccoforte** – Email: info@associatedbarbercollege.edu
- **Michelle Roccoforte** – Email: associatedirector@associatedbarbercollege.edu

Emergency Procedures

- Alerts are issued verbally, by text, or by email.
- Evacuations are directed by College staff.
- Fire extinguishers are provided in classrooms, administrative offices, and dispensaries.
- First Aid kits are available in classrooms and offices.

Designated Gathering Area

After an evacuation, students and employees are to gather in front of the building.

- Faculty take attendance by roll call.
- Employees check in with their direct supervisor.

Annual Test of Emergency Procedures

- Most Recent Test: June 14, 2026
- Time Elapsed: 15 minutes
- Type: Unannounced drill - In accordance with the building's drill inspection

Annual Testing of Emergency Procedures

ABCSD conducts at least one annual test of its emergency response and evacuation procedures. Tests may be announced or unannounced and are designed to assess and evaluate emergency plans and capabilities.

Following each test, the College documents:

- A description of the exercise,
- The date and time it occurred,
- Whether it was announced or unannounced, and
- An evaluation of lessons learned and areas for improvement.

The Campus Safety Coordinator maintains records of all tests for a minimum of seven years, which are available for public review upon request.

Prevention and Awareness Programs

ABCSD is committed to preventing sexual assault, dating violence, domestic violence, and stalking through proactive education and awareness initiatives.

- **Primary Prevention**: New students and employees receive orientation materials that include information on bystander intervention, risk reduction, consent, and reporting procedures.
- **Ongoing Awareness**: The College provides access to prevention resources.
- **Risk Reduction**: Educational materials on strategies to recognize warning signs and reduce the risk of becoming a victim of sexual misconduct.

Additional Security and Safety Policies

Employee Safety

- Keep unsupervised areas locked.
- Routinely check alarm and lighting systems.

Personal Safety

- Avoid walking alone at night; use well-lit areas.
- Lock your vehicle and park in lit areas.
- Do not leave valuables in plain sight.
- Report suspicious activity immediately.

Auto Theft Prevention

- Lock vehicles at all times.
- Roll up windows fully.
- Do not leave valuables, documents, or credit cards inside.
- Do not attach address information to keyrings.

Access to and Security of Facilities

- No designated College parking lot; students and staff use street or public parking areas.
- The practical floor and theory classroom are open to students for education and to the public for barber services, Monday through Friday, 8:30 am – 7:00 pm, and Saturday, 8:30 am – 3:30 pm. The administrative office is open Monday – Friday from 8:30 am to 4:00 pm. After hours, the school will be locked. Access is restricted during holiday breaks.
- Keys and alarm passcodes are issued only on a need-to-access basis.
- Lost or stolen keys must be reported immediately.

Weapons Possession Policy

Weapons of any kind are prohibited on College property. Possession of firearms or certain knives is a violation of California Penal Code §626.9.

Sexual Violence and Title IX Policies

(Covering Dating Violence, Domestic Violence, Sexual Assault, and Stalking)

- All offenses must be reported immediately to ABCSD staff and/or the San Diego Police Department.
- Victims should preserve evidence (clothing, objects, biological material).
- Victims may choose to report to law enforcement or ABCSD staff.
- The Title IX Coordinator will maintain confidentiality.

Contacts:

- Joseph Roccoforte –Owner/School Director | info@associatedbarbercollege.edu
- Michelle Roccoforte – Associate Director/Title IX Coordinator/Campus Safety/Survey Administrator | associatedirector@associatedbarbercollege.edu

Violence Against Women Act (VAWA)

Procedures for Cases of Sexual Assault, Dating Violence, Domestic Violence, and Stalking

When the College receives a report of sexual misconduct, the Title IX Coordinator will promptly respond and provide written notice of the process to the individual involved. Both the complainant and respondent are entitled to:

- A fair, prompt, and impartial process conducted by officials trained in handling such cases.
- The right to have an advisor of their choice present during all meetings and hearings.
- The opportunity to present evidence and witnesses.
- Simultaneous written notification of the outcome, including any sanctions imposed.
- The right to appeal decisions as outlined in the College policy.

Standard of Evidence: ABCSD uses the preponderance of the evidence standard ("more likely than not") in determining responsibility.

Sanctions may include, but are not limited to: written warnings, suspension, expulsion, or termination of employment. Supportive measures may be offered to protect individuals during and after the process.

College Commitment
ABCSD is committed to maintaining a safe environment for students, faculty, and staff.

Coverage
VAWA applies to students, employees, and faculty on College property (including adjacent sidewalks and parking lots) and at school-related off-site activities. Victims ("Complainants") may seek guidance and support from the College; however, the College does not investigate or adjudicate such incidents, which fall under law enforcement jurisdiction.

Investigation & Reporting
The Campus Safety/Title IX Coordinator is not a law enforcement officer. Incidents may be referred to local police or support agencies. Reporting to the College is optional; however, any complaints received will be directed to the Title IX Coordinator for determination of the process.

Training & Awareness
Students and employees receive orientation on available resources. Faculty and staff attend

annual sessions on sexual assault, personal safety, and crime prevention. The College promotes shared responsibility for campus safety and recognizes efforts in prevention.

Drug and Alcohol Policy

Policy Statement
In compliance with the Drug-Free Schools and Communities Act, ABCSD prohibits the unlawful possession, use, distribution, or abuse of alcohol and drugs on campus or at College activities.

Sanctions
Violations may result in disciplinary action, including suspension, expulsion, or termination of employment. Legal violations are subject to prosecution by federal, state, or local authorities, with potential fines and imprisonment.

Prohibited Conduct
The use, possession, or distribution of controlled substances or alcohol on College property is strictly prohibited and subject to both institutional and legal penalties.

Health Risks
Drug and alcohol abuse impair learning and work performance and can cause severe health problems, including cancer, heart disease, addiction, and pregnancy-related complications. Excessive alcohol use causes approximately 88,000 deaths annually; drug overdoses claim over 67,000 lives each year.

Resources & Counseling
Students and employees may seek confidential referrals to counseling, treatment, or rehabilitation programs. Information is available through Campus Security or the national hotline at 1-800-662-HELP.

Annual Notification
ABCSD distributes its Alcohol and Other Drug Prevention Policy annually on October 1 to all students, faculty, and staff.

Terms/Definitions

Aggravated assault - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or significant physical harm. May be conducted by Firearm, Knife or Cutting Instrument, Other Dangerous Weapon, Hands, Fists, Feet, etc., Other Assaults.

Arrest - Persons processed by arrest, citation, or summons.

Arson - Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, or aircraft, personal property of another, etc.

Assault - An unlawful attack by one person upon another.

Burglary - The unlawful entry of a structure to commit a felony or a theft.

Category of fire - For HEA purposes, there are three categories of fire: (1) **Unintentional Fire:** A fire that does not involve an intentional human act to ignite or spread fire into an area where the fire should not be. (2) **Intentional Fire:** A fire that is ignited or that results from a deliberate action, and circumstances where the person knows there should not be a fire. (3) **Undetermined**

Fire: A fire in which the cause cannot be determined.

Cause of fire - The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, such as mechanical failure or an act of nature.

Consent - "Consent" means a freely given agreement to the act of sexual penetration or sexual conduct in question. Lack of verbal or physical resistance or submission by the victim resulting from the use of force or threat of force by the accused shall not constitute consent.

Dating violence - Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The relationship between the offender and victim is determined based on the following factors: (1) the length of the relationship, (2) the type of relationship, and (3) the frequency of interaction between the persons involved in the relationship.

Destruction/damage/vandalism of property - To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any such means as may be specified by local law.

Domestic violence - Felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitation with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by another other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Drug abuse violations - The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation

and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Fire - any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire-related death - Any instance in which a person (1) is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in a fire control, attempting rescue, or escaping from the dangers of a fire; or (2) dies within one year of injuries sustained as a result of the fire.

Fire-related injury - Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting to rescue, or escaping from the dangers of the fire. The term “person” may include students, employees, visitors, firefighters, or any other individuals.

Fondling-- The touching of the private body parts of another person for sexual gratification, forcibly and/or against that person’s will, or not forcibly or against the person’s will in instances where the victim is incapable of giving consent.

Fondling-- The touching of the private body parts of another person for sexual gratification, forcibly and/or against that person’s will, or not forcibly or against the person’s will in instances where the victim is incapable of giving consent.

Hate crime - A criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. For Clery, the category of bias includes the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

Hazing - ABCSD prohibits hazing as defined by institutional policy and applicable federal and state law. Hazing incidents that occur within the institution's Clery geography and are reported to a Campus Security Authority or local law enforcement are included in the institution's annual Clery statistics, as required by the Jeanne Clery Campus Safety Act.

Incest - Sexual contact, including but not limited to Sexual Intercourse, between close relatives.

Intimidation - To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Larceny-theft - The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Liquor law violations - The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

Motor vehicle theft - The theft or attempted theft of a motor vehicle. Motor Vehicle Theft may include Autos, Trucks, Buses, and Other Vehicles

Murder - The willful (non-negligent) killing of one human being by another. As a general rule, any death caused by injuries received in a fight, argument, quarrel, assault, or commission of a crime is classified as Murder and Non-negligent Manslaughter.

Negligent manslaughter (Criminal Homicide) - The killing of another person through gross negligence. As a rule, any death caused by the gross negligence of another is classified as Criminal Homicide - Manslaughter by Negligence.

Non-campus building or property – (1) Any building or property owned or controlled by a student organization that the institution officially recognizes; or (2) Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institutions educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Non-negligent manslaughter - The willful (non-negligent) killing of one human being by another. As a rule, any death caused by injuries received in a fight, argument, quarrel, assault, or commission of a crime is classified as Murder and Nonnegligent Manslaughter.

On campus – (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institutions educational purposes, including resident halls, and (2) any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person is frequently used by students, and supports institutional purposes (such as food or other retail vendors).

On-Campus student housing facility - Any student housing facility that is owned or controlled by the institution, or is located on property owned or controlled by the institution and within a reasonably contiguous geographic area that constitutes the campus, is considered an on-campus student housing facility.

Property damage - The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include direct loss, such as business interruption.

Public property - all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

Rape - Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Referred for disciplinary action – The referral of any person to any official who initiates a disciplinary action of which a record is established, and which may result in the imposition of a sanction.

Robbery - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear. Can include the use of a Firearm, Knife, cutting Instrument, Other Dangerous Weapon, strong-arm hands, Fists, Feet, etc.

Sexual assault - Sexual penetration by force or threat of force or an act of sexual penetration when the victim was unable to understand the nature of the act or was unable to give knowing consent (720 ILCS 5/12-13)

Simple assault - All assaults and attempted assaults that are not of an aggravated nature and do not result in serious injury to the victim.

Stalking - Crossing state lines, use of mail or computer and electronic communication services with the intent to kill, injure, harass, or intimidate another person, and as a result, place that person in reasonable fear of death or serious bodily injury or cause substantial emotional distress to that person, a spouse or intimate partner of that person, or a member of that person's family.

Statutory rape - Sexual relations involving someone below the "age of consent".

Unfounded crime - A reported crime that, upon investigation by law enforcement authorities, is found to be false or baseless. Only sworn or commissioned law enforcement personnel are authorized to investigate a crime. Crime reports can be appropriately determined to be false only if the evidence from a complete and thorough investigation establishes that the crime reported was not, in fact, completed or attempted in any manner.

Weapons: carrying, possessing, etc. - The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Definitions retrieved by:
FBI UCR SRS - https://www.fbi.gov/file-repository/ucr/ucr-srs-user-manual-v1.pdf/view

Violence Against Women Act (VAWA) - https://fas.org/sgp/crs/misc/R45410.pdf

§ 668.46 Institutional security policies and crime statistics

Links, web addresses, and phone numbers to some organizations:

Campus Safety and Security web-based data collection system
https://surveys.ope.ed.gov/campussafety/#/

Drinking and Drugs - Alcohol Rehab Guide - Treatment providers
https://www.alcoholrehabguide.org/alcohol/drinking-drugs/ | TEL: 1-888-998-85217

Substance Abuse & Mental Health Services Administration - An agency of the U.S. Department of Health & Human Services providing information online regarding alcohol, drugs, and treatment programs.

General Address: http://www.samhsa.gov/

Specific Address for Treatment Programs: http://findtreatment.samhsa.gov/

TEL: 1.877.SAMHSA-7 (1-877-726-4727)

About.com Substance Abuse - Explore the complicated disease of addiction. Information on fundamental questions concerning drugs and addiction.

National Institute on Drug Abuse General Link/Address: http://www.nida.nih.gov/

Specific Link/Address on Club Drugs: http://www.drugabuse.gov/drugs-abuse/club-drugs |

TEL: 1-301-443-1124

Link/Address: http://www.addictionrecoveryguide.org/ (general site describing various secular and non-secular approaches to treatment)

Gateway Foundation - Addiction Medicine Saving Lives Gateway Foundation: Illinois' Leader in Addiction Recovery | TEL: 1-877-377-2027